

# Supreme Court of New Mexico

## Administrative Office of the Courts

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John M. Greacen, Director



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Dear Court Administrator:

Enclosed is a copy of the new Court Volunteer Booklet, developed under a grant by the State Justice Institute, for all courts in the state of New Mexico. This booklet provides guidance for creating a volunteer program in your court. If your court has an existing volunteer program, this information may be useful to you in the administration of your program.

In the next week, we will be sending a press release to the major newspapers in the state. As a result, your court may receive inquiries from potential volunteers. The volunteer program is optional, and your court may elect not to use volunteers. Either way, please be prepared for these inquiries and appoint an individual in your court to handle any questions. Enclosed with the booklet is an informational brochure and application that you can duplicate to provide potential volunteers.

The purpose of the court volunteer program is to provide information and guidance to assist your court in the recruitment of volunteers. We will be providing continued support and information to all participating courts through e-mail. If your court is participating in the court volunteer program, please contact Carmen Rodriguez, Assistant Volunteer Coordinator, at 827-7967 or [aoccxr@nmcourts.com](mailto:aoccxr@nmcourts.com), and provide her with your e-mail address. Carmen can also answer any of your questions or provide you with additional copies of the booklet.

Sincerely,

Pamela Hull  
Volunteer Project Coordinator

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